

Matilda Jo Originals

Certificate of Completion soma This certifies that Matilba Jo has satisfactorily completed a Course of Study prescribed by an accredited Institution of Learning Visit us online at MatildaJo.com for more patterns & projects for your little graduate!

Make Your Own Diploma

including Step-by-Step Photo Instructions • Beginner Level

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Supplies Needed



Diploma Folder 1

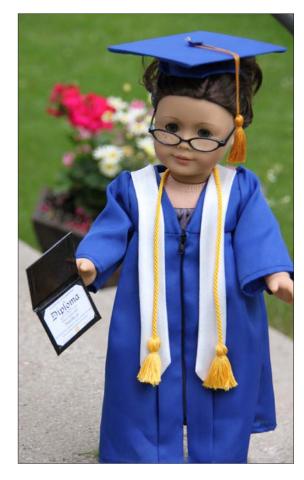
- Cardstock or heavy cardboard
- Black Duck Tape 1 8.5x11"
 sheet
- White Cardstock 1 8.5x11" sheet
- Double-sided tape

• Clear plastic bag (ie. food storage bag or leftover product packaging)



Helpful Tools

- Rotary cutter
- · Self-healing mat
- Transparent quilting ruler
- X-acto knife



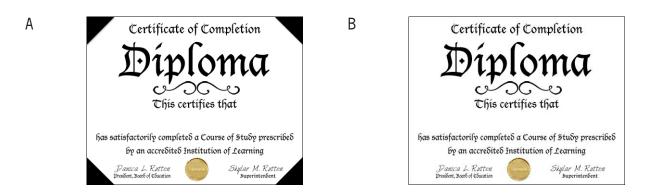


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How to Make a Diploma & Folder for Your 18" Doll

Print Your Diploma

- 1. Choose whether you would like corners (A) or no corners (B).
- 2. Fill in graduate's name.
- 3. Print this page on cardstock or specialty paper (actual size).
- 4. Cut out diploma along solid line.



Prepare Your Folder Materials

- 1. Print and cut out pattern pieces found on page 9.
- 2. Cut two Folder Backing pieces from cardstock or heavy cardboard.
- 3. Cut two Felt Padding pieces from felt (any color).





Make Your Own Diploma • Original 18" Doll Project Plans • Page 3 Copyright 2014 MatildaJo.com • All Rights Reserved • Questions? Email tillie@matildajo.com 4. Trace Vinyl Cover pattern on the back side of a sheet of Duck Tape. Carefully cut out along solid lines using sharp scissors or an X-acto knife and straight edge.

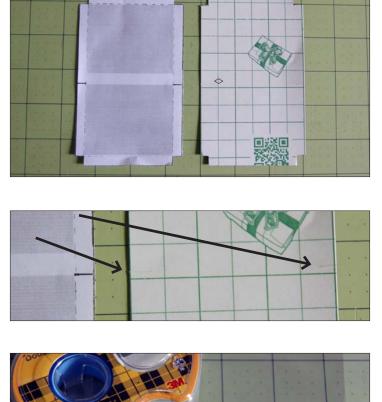
5. Be sure to also snip the short lines on either side, as highlighted on the right.

6. Place a piece of double-sided tape on the back of the diploma. Insert the diploma between the layers of the plastic bag with the top of the diploma aligned tightly against the folded edge of the bag. Press down to adhere the tape to the plastic.

 Trim around the diploma, leaving a 1/8-inch margin on three edges. (Do not trim the side with the plastic fold.) Your finished diploma with plastic cover will now be 2 1/2x1 7/8 inches.

Your Own Dinloma - Original 18" Doll Project Plans - Page /





Matilda Jo Originals VINYL COVER Cut 1 of Duck Tape Sheet







Assemble Your Diploma

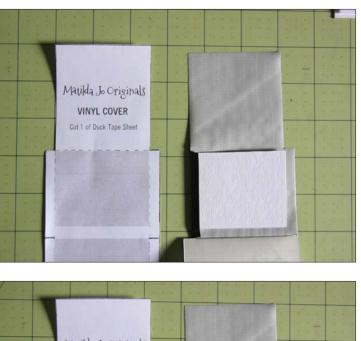
1. Use the double-sided tape to adhere a felt piece to the center of each chipboard backing piece.

- 2. Lay the Vinyl Cover pattern next to your Duck Tape piece to use as a visual guide.
- Matilda Je Originals VINYL COVER Cut I of Duck Tape Sheet
- 3. Carefully peel back the backing from the Duck Tape piece, stopping at the side slits. Fold down the backing to keep it out of your way. Place one of the chipboard backing pieces, <u>felt side down</u>, on the exposed sticky area so that it covers the shaded area, as shown. Press down to adhere the chipboard to the Duck Tape.





Make Your Own Diploma • Original 18" Doll Project Plans • Page 5 Copyright 2014 MatildaJo.com • All Rights Reserved • Questions? Email tillie@matildajo.com 4. Fold up the Duck Tape along the left side of the chipboard piece and smooth down tightly.



5. Repeat for the right side of the chipboard piece.



6. Using a piece of double-sided tape, attach the diploma to the remaining chipboard piece on the side that does not have the felt attached. The plastic edges should align with the sides and bottom, leaving a 1/8-inch gap at the top between the plastic and the chipboard edge.





Make Your Own Diploma • Original 18" Doll Project Plans • Page 6 Copyright 2014 MatildaJo.com • All Rights Reserved • Questions? Email tillie@matildajo.com 7. Carefully peel off the rest of the Duck Tape backing. Place the chipboard-backed diploma, felt side down, on the tape so that it covers the shaded area designated on the pattern. Press down firmly to adhere it to the tape.



8. Carefully begin to adhere the top part of the tape to the exposed piece of chipboard (top cover), smoothing tightly as you go. When you get close to the area between the top cover and the diploma, carefully overlap the diploma with the tape by about 1/8-inch and smooth down BEFORE smoothing the middle area between the diploma and the top cover. Press the tape into the creases to make a nice clean binding.



 Fold up the bottom edge of the exposed tape and smooth tightly along the bottom edge of the diploma. Repeat with the left and right sides.





Show off your new diploma!

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How to Make a Diploma & Folder for Your 18" Doll Print Your Diploma

- 1. Choose whether you would like corners (A) or no corners (B).
- 2. Fill in graduate's name.
- 3. Print diploma page on cardstock or specialty paper (actual size).
- 4. Cut out diploma along solid line.

Prepare Your Folder Materials

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- 2. Cut two Folder Backing pieces from cardstock or heavy cardboard.
- 3. Cut two Felt Padding pieces from felt (any color).
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- 6. Place a piece of double-sided tape on the back of the diploma. Insert the diploma between the layers of the plastic bag with the top of the diploma aligned tightly against the folded edge of the bag. Press down to adhere the tape to the plastic.
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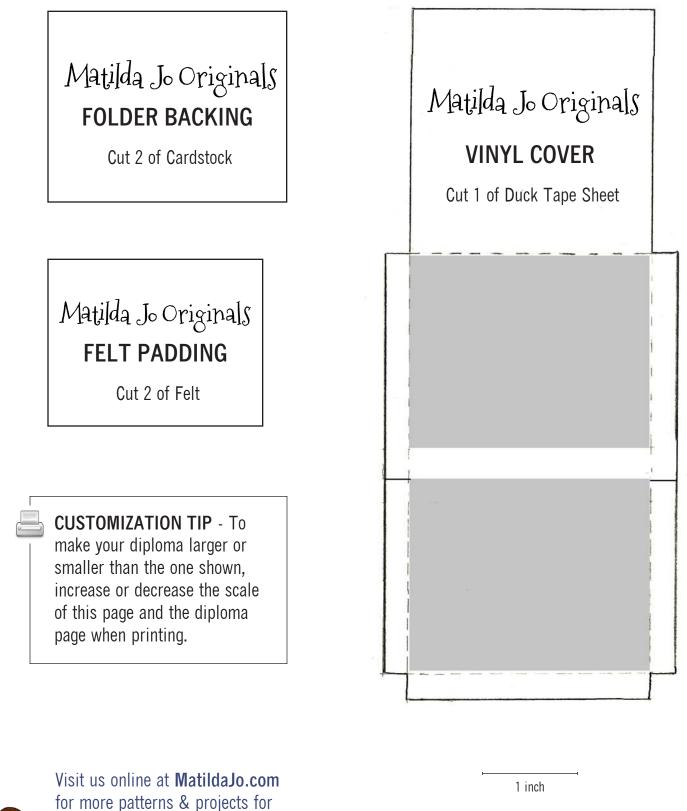
Assemble Your Diploma

- 1. Use the double-sided tape to adhere a felt piece to the center of each chipboard backing piece.
- 2. Lay the Vinyl Cover pattern next to your Duck Tape piece to use as a visual guide.
- 3. Carefully peel back the backing from the Duck Tape piece, stopping at the side slits. Fold down the backing to keep it out of your way. Place one of the chipboard backing pieces, <u>felt side down</u>, on the exposed sticky area so that it covers the shaded area, as shown. Press down to adhere the chipboard to the Duck Tape.
- 4. Fold up the Duck Tape along the left side of the chipboard piece and smooth down tightly.
- 5. Repeat for the right side of the chipboard piece.
- 6. Using a piece of double-sided tape, attach the diploma to the remaining chipboard piece on the side that does <u>not</u> have the felt attached. The plastic edges should align with the sides and bottom, leaving a 1/8-inch gap at the top between the plastic and the chipboard edge.
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9. Fold up the bottom edge of the exposed tape and smooth tightly along the bottom edge of the diploma. Repeat with the left and right sides.



your little graduate!

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Matilda Jo strives to be a positive role model for young girls, offering ideas, projects and pursuits designed to inspire big dreams.

Whether it be through imagining herself in all kinds of careers, designing and constructing her own unique dream house, building her wardrobe, or creating something new by reusing or upcycling found treasures, Matilda Jo hopes to empower her friends to do the same.

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